

Middle Georgia Technical College
Impact Team Agenda
Wednesday, July 28, 2010, 11 a.m.

Present: Sam Lester, Marion Crombie, Ruth Faircloth, Dorothy Ferguson, Bruce Foster, Jeff Hoffman, Amy Holloway, Jim Lane, Julia Nell Shaw, Lynn Southerland.

The meeting was called to order by Sam Lester, who reviewed the approval of MGTC's Quality Enhancement Plan—Multiply Your Options with Math—by the Southern Association of Colleges and Schools (SACS).

Sam Lester was elected Chair and Lynn Southerland was elected Secretary. The team decided to call the committee the Impact Team; its purpose is to insure that the QEP is implemented, gather data, and compose the results report for SACS.

An assembled packet of information was given to each member and discussed by Mr. Lester.

QEP REVIEW

- **QEP Implementation Status Report**

Each program is placed in one of five Phases. Contextual Workbooks for Phases I (ACC, BAT, CIS), II (NSG, RAD, DHY, SUR, MAS, DEN), and III (AMT, AUT, DDF, MCH, WLD) are in process; Curriculum Maps for these programs have been completed. Additionally, the renovated Math Lab is used for classes at 8, 9, 10 a.m. and 12, 1, and 2 p.m.; cohorts are used in current Math Lab courses.

Success Coach Marcus Early was hired Winter Quarter 2010 and piloted a survey of students in math COL 0099 Spring Quarter.

- **QEP Process Assessment**

A table showing planned or implemented surveys, along with participants, focus areas, and frequency, was reviewed.

QEP UPDATE

- **Building Math Bridges Timeline**

Training for Curriculum Mapping has been completed for Phases I, II, and III. Six of the eight programs in Phases I and II have completed chapters for MAT 0097 and 0098 program workbooks. These will be reviewed by math faculty, then edited and formatted.

- **QEP Implementation Timeline**

Implementation of the QEP, which culminates with the writing of the Impact Report, is on schedule.

- **COL 0099 Math Students Survey**

A 10-question survey of math students taking COL 0099 was given Spring Quarter 2010. Overall, 97.39 percent agreed or strongly agreed with the questions, which generally solicited student satisfaction with and helpfulness of the course.

- **Longitudinal Portfolio Rubric**

The rubric to be used for each math and math-related course was included in the packet.

- **Impact of Success Coach**

A five-question survey was sent to math faculty via email to solicit information on student attitude, confidence, and improvement after being seen by Mr. Early.

At the next meeting, members will be assigned data collection responsibilities. Also on the agenda will be the format of the Impact Report and evaluation of surveys.

Respectfully submitted,

Lynn Southerland
Secretary